

SEPSACS Student Travel Grant Application (2025-2026)

The primary purpose of this funding opportunity is to encourage and support students in the SEPSACS region who are planning to attend a national or regional ACS meeting. Students presenting their research will be given priority in funding decisions. Students are responsible for preparing the application, while faculty advisors should provide guidance and a letter of recommendation.

Eligibility:

- Open to all undergraduate students majoring in Chemistry or a Chemistry-related discipline attending a college in the SEPSACS region.
- Students may apply as individuals or as a group. Group applications should be submitted if the faculty advisor is sponsoring more than one student.

Application (student responsibilities):

- Student Cover Letter that includes the following: **(for each person)**
 - Name(s), email address(s), major(s) and SEPSACS college of the student applicants
 - Dates and location of the proposed ACS national or regional meeting
 - Brief statement of project goals followed by a research progress summary
 - Description of meeting sessions of interest and what you hope to gain from attending this meeting
 - Student applicant signatures on the letter
- List of college science courses taken (CHM, BIO, etc.), including the current semester
- Abstract ID, Title and Abstract(s) for an oral or poster presentation if presenting
- Estimated expenses for travel, lodging and conference registration
- Letter of recommendation from advisor (see details on next page)

Maximum Award Amount:

- Maximum \$500.00 per award, \$4500.00/yr max to be given out by SEPSACS for all awards.
- This award is intended to assist with costs directly related to travel, lodging and conference registration.

Review Committee:

- SEPSACS Chair
- Past Chair
- Education Night Chair
- SEPSACS Travel Grant Coordinator

Application Deadline:

- Friday, December 5th

Completed applications should be submitted to Coordinator:

Dr. Kathleen M. Halligan

York College of Pennsylvania

Email: khalliga@ycp.edu (Submit by email as one pdf file)

Letter from Advisor:

- On official college letterhead, include a detailed statement that specifically addresses the appropriateness of this request with respect to the applicant's motivations and research accomplishments
- Total amount of funding available from department and other college sources
- Amount of funding requested from SEPSACS
- Advisor signature and contact information

Disbursement of Funds:

- All applicants will be notified of the award decisions within three weeks of the application deadline.
- Upon returning from the meeting, the student will turn in an expense statement and their receipts for travel, lodging and conference registration.
- The expense statement form will be included in the notification letter for the award. It is also available from the SEPSACS webpage.
- A reimbursement check will be issued by the SEPSACS treasurer, Dr. James Foresman.

Note to Award Recipients:

- Be sure to acknowledge SEPSACS for your award in your presentation or on your poster.
- Plan to present your poster at the SEPSACS "Education Night" meeting in April.

Questions about the Student Travel Grants from SEPSACS:

- Contact the coordinator, Dr. Kathleen Halligan by email: khalliga@ycp.edu or telephone: (717) 815-6872.